



Juban Parc Elementary



Student Handbook



2022 -- 2023



“It’s a great day to be a JAG!”





A message from the Principal

Dear Parents,

Welcome to Juban Parc Elementary! We are excited to have you as part of our Jag family! Our faculty and staff believe in putting our students first! We know that all students can become successful, life-long learners when they are supported by a strong learning community. In order for students to achieve success, they will need support from both home and school. Parents, teachers, and administration must work together to support one another. Your commitment to your child's education is directly related to his/her success, and we value our partnership with each of you.

It is our continued mission to guide students to develop to their fullest academic potential while also instilling the qualities good character and citizenship. Every student has the right to learn in a positive, safe, and productive learning environment. Because of that, students must learn to take responsibility for their actions and decisions. We want JPE to be a fun place to learn, while at the same time maintaining high standards and expectations for learning. We offer a variety of programs designed to meet individual student needs and to encourage learning across all areas of interest.

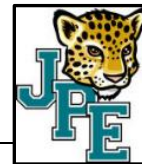
Please review this handbook and discuss the information with your child. It is our hope that you will help your child understand the importance of following these guidelines and procedures. Parents play an integral role in each child's education. We are proud of our students' success and will continue to set high expectations! Helping each child achieve his/her maximum potential is our number one goal. We are looking forward to an exciting year and appreciate your support.

Again, welcome to Juban Parc Elementary where students are our first priority! May this be the BEST YEAR YET!



Sincerely,
Lauren B. Kennedy
Lauren Kennedy, Principal

Juban Parc Elementary 2022-2023 Faculty & Staff



Principal Lauren Kennedy	Assistant Principal Brandy Melancon	Instructional Coach Jordan Guidry
Secretaries Becca Barnette Tammy Chauvin-Financial	Counselor Danielle Doolan	Nurse Alysha Rountree, RN Kim Holliday, LPN
Speech Samantha Ardoin	Librarian Angie Crain	Lab Manager Shelly Hingle
Kindergarten Erin Couvillion Jennifer Davenport Elizabeth Ivy Alycia Parker	1st grade Kayla Andrews Journey James-Ballard Candy Feucht Jessica Heard	2nd grade Channon Ash Jamee Brennan Jennifer Holt
3rd grade Michelle Booth Lori Champlin Kelly Price	4th grade Alex Bales Isabella Gryder-Law Sarah McCrary Rita Olivier	5th grade Jennifer Guillot Kelly Kruszynsky D'Anna Macaluso
Special Education Sydney Brignac Pamela Clavin Heather Miley Jessi Stenhouse Olivia Wray	Pre-K Tina Gallo Betsy Halphen Victoria Kinchen	PE Lisa Dugas Vashta Hill Sadie Simmons
Gifted Rebeka Fairburn	Talented Art Donna Francisco	RKM Atona King
Paraprofessionals Hollie Ballard Heather Bell Emma Bultler Kasey Core DeWanna Davis Caitlin Durand Danielle Gettys	RTI Interventionist Kim Hebert Deana Pulliam Jennifer Williams Cafeteria Trecia Price, Mgr. Donell Carter Amy Falgout Jamie Lyle Nikki Rudzik	Custodians Sherry Foster Darrell Netter Cynthia Weil Bus Drivers Jackie Parr Suzette Hendrick Stephanie Hoyt Shantel Green Denise Basham Brenda Teddar Jeff Battaglia
SRO Angel Cruz		Blue Gray Pink/Orange Jaguar/Green Purple SPED Red

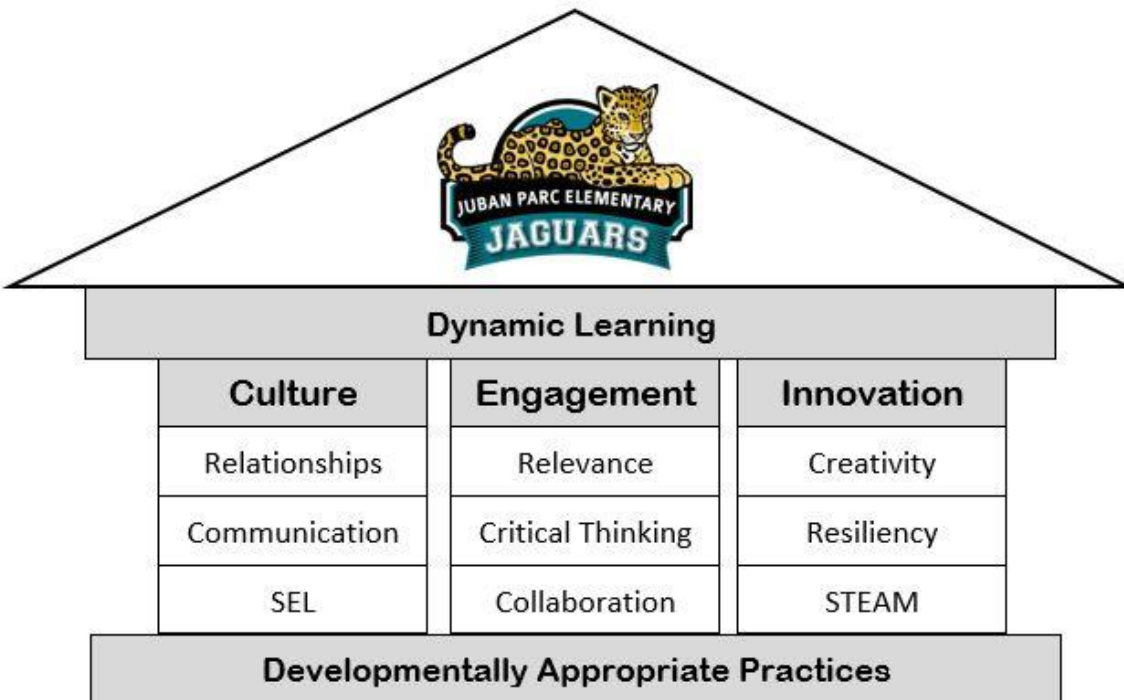


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The Three Pillars of J.P.E

Home of the Jaguars!





Mission Statement	Juban Parc Elementary School and its community will <u>J</u> oin in <u>A</u> ction to <u>G</u> row and <u>S</u> upport life-long learning.
Vision Statement	Juban Parc Elementary will create a dynamic learning environment focused on the academic, social, and emotional growth of each student.
Mascot	Jaguar
Colors	Teal and Black
Address	12555 Brown Road Denham Springs, LA 70726
Telephone	(225) 665-4079; Cafeteria: (225) 665-8617
Fax	(225) 665-4114
Website	www.jubanparcelem.org
Start/End Times	Carpool begins at 7:50 am Breakfast ENDS at 8:10 am 8:20 = Tardy Bell; 3:18 = Dismissal Bell Check Outs end at 2:45 pm

Communication

Facebook and Twitter: *JPE is now on Facebook and Twitter.*

You can find us on Facebook at Juban Parc Elementary@JPEjaguars and on Twitter at JubanParcElem @JPEJags.

JPE School App: Families can download the school app through the App Store on any device. Search “Juban Parc Elementary”.

Phone, Email, and School App are all appropriate ways to contact your child’s teacher.

- *Digital and paper newsletters and calendars are sent home at the beginning of each month containing additional information for parents.*

Livingston Parish Public Schools
Post Office Box 1130
Livingston, Louisiana 70754
SCHOOL CALENDAR – 2022/2023

Planning/Preparation (TEACHERS and PRINCIPALS) *	Thurs/Fri/Mon, August 4, 5, and 8, 2022
First Semester Begins (STUDENTS)	Tuesday, August 9, 2022
First Semester Ends (STUDENTS)	Tuesday, December 20, 2022
Planning/Preparation (TEACHERS and PRINCIPALS) *	Wed/Thurs, January 4 and 5, 2023
Second Semester Begins (STUDENTS)	Friday, January 6, 2023
Second Semester Ends (STUDENTS)	Friday, May 26, 2023
Second Semester Ends (TEACHERS and PRINCIPALS) *	Friday, May 26, 2023

SCHOOL HOLIDAYS (STUDENTS)

Labor Day	Monday, September 5, 2022
LPPS Professional Development	Wednesday, September 21, 2022 (Full Day)
Livingston Parish Fair	Friday, October 7, 2022
LPPS Professional Development	Wednesday, November 2, 2022 (Half Day)
Federal Election Day	Tuesday, November 8, 2022
Thanksgiving	Monday - Friday, November 21-25, 2022
Christmas and New Year's	Wednesday, December 21, 2022 - Thursday, January 5, 2023
Martin Luther King Day	Monday, January 16, 2023
Mardi Gras	Monday-Friday, February 20- 24, 2023
LPPS Professional Development	Wednesday, March 1, 2023 (Full Day)
LPPS Professional Development	Wednesday, March 29, 2023 (Half Day)
Good Friday/Easter	Friday, April 7, 2023 - Friday April 14, 2023

*School staff will observe all holidays with the exception of those designated as for planning and in-services.

PROGRESS REPORTS TO BE ISSUED

ELEMENTARY & JUNIOR HIGH		SECONDARY	
Thursday	September 8, 2022	Thursday	September 8, 2022
		Tuesday	October 11, 2022
Friday	November 11, 2022	Friday	November 11, 2022
Tuesday	February 7, 2023	Tuesday	February 7, 2023
		Thursday	March 16, 2023
Tuesday	April 25, 2023	Tuesday	April 25, 2023

GRADING PERIOD ENDS/ELEM. & JUNIOR HIGH				GRADING PERIOD ENDS/SECONDARY	
Tuesday	October 11, 2022	-	44 days		
Tuesday	December 20, 2022	-	44 days	Tuesday	December 20, 2022- 88 days
Thursday	March 16, 2023	-	44 days		
Friday	May 26, 2023	-	45 days	Friday	May 26, 2023- 89 days

REPORT CARDS TO BE ISSUED

ELEMENTARY AND JUNIOR HIGH		SECONDARY	
Tuesday	October 18, 2022		
Friday	January 13, 2023	Friday	January 13, 2023
Wednesday	March 22, 2023		
Friday	June 2, 2023	Friday	June 2, 2023



School Attendance



1. A student must be in attendance at least one hundred sixty-seven (167) days to be eligible for promotion. Over **ten (10)** absences not covered by extenuating circumstances will result in retention, regardless of grades of a student, according to a BESE and LDOE policy. **Please send all Doctor's excuses within five days of absence.** *Extenuating circumstances include: extended leave from school due to physical illness; a hospital stay; recuperation from an accident; a contagious disease in the family; death in the family.*
2. A written excuse, dated and signed, from the parent or doctor must be given to the teacher the first day a student returns to school. If no excuse is handed in, the absence will be considered unexcused. **Only DOCTOR'S excuses constitute an EXCUSED absence.**
3. If a doctor's excuse is sent for a child **not** to participate in P.E., then a release is then required for child to begin participating in physical education.



Check-Ins and Check-Outs

Check-Ins

Prompt arrival at school is expected of all students. Late arrival disrupts class and causes loss of instruction time. The beginning of school bell rings at 8:20. **STUDENTS WHO ARRIVE AT SCHOOL AFTER 8:20 ARE TARDY AND MUST BE SIGNED IN BY THE PERSON BRINGING THEM TO SCHOOL.** On the fifth unexcused tardy, the parent or guardian must meet with the counselor before leaving campus. On the 6th and 10th unexcused tardy, your child will receive a before-school detention to make up for the class time missed.

***Please note that 10 tardies will be reported to FINS (21st Judicial Court). After the 12th unexcused tardy your child may be suspended for 1 day.** These tardies are counted by the semester and will start over the second semester. **More than 60 minutes of check-in/check-out time will prevent students from earning perfect attendance.** Students miss valuable class time each time they check in late. Please check-in students late only when necessary.

Check-Outs

Students may not be allowed to check out any later than **2:45 p.m.** You must have a picture ID to speak to or check out a student and you must also be on the student's emergency information sheet. Excessive unexcused checkouts will count toward absences. **More than 60 minutes of check-in/check-out time for the year will prevent students from earning perfect attendance.** Students miss valuable class time each time they check out early. Please check students out only when necessary. Students are rewarded each nine weeks for perfect attendance during that nine-week period. More than 60 minutes of check-in or check-out time will forfeit a child receiving their reward.



Transportation

Bus services are provided for PK – 5th grade students. We encourage you to allow your child to take advantage of this service. Using our school transportation alleviates unexcused tardies, as well as, extra morning traffic. Any student riding a bus must have a completed transportation form on file in the school office and at the transportation department at the Central Office. Students are given the service of only one bus. **For example, a student may not ride the “red bus” in the morning and the “blue bus” in the afternoon. Students will not be allowed to ride a bus home with a friend.**

Carpool begins at 7:50 AM. Students will load and unload in the west drive, under the supervision of the teachers on duty. Students should not exit their car unless a teacher opens the car door. Carpool bell rings at 3:18 p.m. Parents must have a carpool sign in order to pick up your child. In order to assure the safety of your child, anyone without a carpool sign will be asked to report to the front office and show their ID. Students left after carpool is over must enter the office to be checked out by a parent. Bus bell rings at 3:20pm. Carpool ends at 3:30pm.

Transportation changes **SHOULD BE FOR EMERGENCIES ONLY!** If in the need of an emergency, these changes can only be made by sending a note to the school. Please send a note to your child’s teacher **EACH** time there is a change in transportation. Telephone calls during the day **WILL NOT** be accepted to request a change in transportation, unless it is an emergency. **Please DO NOT email the teacher or secretaries for the initial change of transportation, only as a follow-up reminder.** This is a safety issue for your child and for the school. Parents are responsible for informing their children of transportation issues before they leave home in the morning.

STUDENTS MUST HAVE A SIGNED NOTE FROM HOME EACH TIME TRANSPORTATION IS CHANGED.



Daycares

Parents should notify day care providers when their child has checked out from school. This assists the day care when they make their school pick-ups. There are several daycares available that provide transportation to and from our school. Our buses do not provide transportation to and from daycare facilities.



BUS REGULATIONS



The privilege of riding a bus is conditional on proper behavior and observance of rules and regulations. Behavior on the school bus that is detrimental to health and safety of passengers may result in bus privileges being denied.

All disciplinary problems which develop on a school bus traveling to and from school will be handled by an administrator. A student can be removed immediately from a bus if he or she is disrespectful to the driver, fights, curses, or causes any kind of disturbance on the bus that will endanger the safety and health of others. When a student is removed from the bus, the parent will assume the responsibility of getting the student to and from school. In addition, students suspended from the bus must be picked up in a timely manner through the car pool line.

Students may be subject to the following consequences for minor offenses:

- 1st Offense: Student will be warned by the bus driver and/or an Administrator.
- 2nd Offense: A conference with the student will be held and/or recess detention
- 3rd Offense: Student will be denied bus transportation for 3-5 days.
- 4th Offense: Permanent suspension for the school year from all bus transportation.

Note: The student may be suspended from the bus at the Principal's discretion based on the severity of the behavior.



CARPOOL LINE REGULATIONS

School drop off begins at **7:50 AM**. After school pick up begins at **3:18 PM**.

The 2022-2023 carpool sign must be displayed and visible to duty teacher.

Please be courteous in line.

Please be reminded that JPE is a **smoke-free facility** and a **hands-free zone**.

Carpool ends at approximately 3:30. If you are consistently tardy picking your child up in carpool, your student will lose the privilege of being a car rider.

All School Zones are Hands-Free Zones





Visitors

All visitors must check in at the school office for a visitor's pass. Please refrain from using your cell phone while in the front office. Parent conferences must be pre-arranged by the office or through contact with the teacher. From September 12 – April 6 visitors may join student(s) for lunch. No one will be allowed in classrooms unless employed by or authorized by the Livingston Parish School Board. **This is Livingston Parish School Board Policy.**

Change of Address



If at any time during the school year, it becomes necessary for parents to change their home address, phone number, or cell number, PARENTS are asked to contact the office as soon as possible. Four current proofs of residence are required for a change of address. This information is needed so that school records can be kept current and up-to-date.



Custody Issues

Please inform the office of any custody situations of which we should be aware. Current custody documents must be available for us to keep on file if we are to follow the details of the custody agreement. These documents are kept confidential. Without custody documentation on file with the school, the parents on the birth certificate have equal guardianship of student(s).

MEDICINE ADMINISTERED AT SCHOOL



Please note: A medication policy is in effect. All medication **MUST** be brought to school by an adult. **NO** over-the counter medication is permitted at school. Doctor's orders and parental consent form **MUST** be presented to the school office before any medication can be administered at school. Only certified personnel (those attending a Workshop on Administering Medication) will administer medications. Please notify the teacher/office if your child has a special medical condition. This will enable us to take proper precautions for the welfare of your child. Information regarding School Health Rules may be accessed online under the Community section of the LPPS website (www.Lpsb.org).



CHILD FIND

In accordance with the State of Louisiana Child Search Program, annual and ongoing activities are conducted to identify and locate children (ages 3 through 21) suspected of being exceptional and needing special education and/or related services. If you have a child or know of a child between the ages of 3 and 5 years old who seems to have difficulty learning, help is available. Contact Heather Thibodeaux, the Livingston Parish Public Schools Preschool Child Search Designee at (225) 667-2080. If your child is school-aged, contact your home-based school district regarding these concerns.



Grading Scale (Grades 1-5)

A	100 - 93
B	92 - 85
C	84 - 75
D	74 - 67
F	66 - 0

Grading Scale (Kindergarten)

E	93 - 100
S	80 - 92
N	68 - 79
U	0 - 67

PowerSchool Parent Portal



(Direct Link <http://powerschool.lpsb.org/public>)

PowerSchool Parent Portal gives parents and students access to real-time information including attendance, grades and detailed assignment descriptions, school bulletins, lunch menus and even personal messages from the teacher.

Everyone stays connected: Students stay on top of assignments, parents are able to participate more fully in their student's progress, and teachers can use their gradebook to make decisions on what information they want to share with parents and students.

How to Log In to PowerSchool Parent Portal

1. Open your Web browser to the PowerSchool Parent Portal <http://powerschool.lpsb.org/public> The login page will appear.
2. Username: Student ID # (received from school)*
Enter your password in the second field. Password: (received from school)* Note: The characters appear as asterisks (*) to ensure greater security when you log in.
3. Click Enter. The PowerSchool Grades and Attendance page appears.

Important Note: You will receive a letter with your child's username and password a few weeks into school. The Parent Portal does not open until around the 4th week of school.



Field Trips



Students are given opportunities to extend their academic education through off campus field trips. These field trips are directly related to some skills that students have recently studied. School and classroom expectations extend to any off campus activity. Students must have paid at least $\frac{1}{2}$ of the supply fee in order to attend field trips in the first half of the year. Students must have paid the entire supply fee in order to attend field trips in the second half of the year. Arrangements can be made with the administration and bookkeeper to make small payments throughout the year. This may be done by calling the school office.

Many field trips may require the assistance of parents. Parents are encouraged to attend to assist teachers. For this reason, younger and older siblings **are not allowed** to attend field trips. Parents will be required to provide their own transportation while on field trips. For safety reasons, students will not be able to leave the trip at any time to ride home with a parent. The Administration reserves the right to prevent a student from attending a field trip due to behavior concerns.

Class Parties



Students will have up to two class parties each year. If you are asked to assist with a party, **younger or older siblings** are not allowed to attend. We thank you in advance for honoring this request. Personal party invitations may not be sent to school to deliver to friends unless each student in the class receives an invitation. If you choose to bring treats to school for your child's birthday or some other event, please make sure each treat is individually wrapped (such as Little Debbie and no homemade treats, please). This allows us to be able to know exact contents of treats for those with special diets and allergies.

Student Clubs and Sports



The following clubs and sports are usually available to students:

Art Club

4-H Club

Passport Club

Coding Club

Music Club

Jr. Beta Club

STEM Club

Fellowship of Christian Students

Volleyball, and track co-ed teams: Open to fourth and fifth grade students; must meet requirements to join.



Emergency Evacuation Procedures

Please discuss with your child where they are to go or who to call if school is dismissed early due to an emergency (severe weather, power loss, etc.). All students will be transported home in the usual way. It is important to communicate with your child the procedures that you have established for this type of situation. If there is a possibility that the parents/guardian will not be home, arrangements should be made as to where the student will go. The students will not be allowed to call home for instructions, for obvious reasons. Parents should listen to local radio/TV stations for news of emergency dismissals.

We will be conducting emergency drills (fire, weather, shelter in place, lockdown, bus evacuation, etc.) periodically throughout the school year for the safety of our students and staff. Students will not be released for check-out during drills, and visitors will not be admitted into the building until the drill is complete. If it is necessary to evacuate from Juban Parc Elementary for any reason, parents/guardians will be notified through our School App and School Messenger. Please make sure your contact information on file is correct. We strongly encourage parents NOT to come to the school during an emergency unless directed to do so.

Harassment (Bullying) Policy



The Livingston Parish School Board disapproves of and does not tolerate personal harassment by employees to students, by students to employees, or by students to students. This behavior refers to the use of unacceptable words, phrases, expressions, or derogatory statements by any person, male or female which relates any intimidating, hostile, or offensive environment.

Juban Parc Elementary School does not tolerate bullying, harassment or intimidation of any kind on its campus. Students should report such behavior to a teacher or administrator and it will be investigated and appropriate action will be taken. The penalty for harassment can result in suspension/and, or expulsion depending on the severity and complexity of such harassment. Reasonable measure will be used to deter harassment. However, disregarding warning and reasonable measure will result in suspension and/or expulsion.



Complaint Procedures

Complaints of personal harassment which take place at school or arising out of the school setting should be made to the principal, principal designee, guidance counselor, or teacher. The principal will conduct an investigation to gather all facts about the complaint from all known parties and take appropriate action. After the investigation, appropriate disciplinary action will take place if warranted. Retaliation against any student who files a complaint or assists in the investigation of a complaint is prohibited. *Any type of complaint or threat will be taken seriously.





Published Photographs/Work

There are many opportunities for Juban Parc Elementary to publish a student’s pictures, interviews, and/or work, in local newspapers, journals, school website, JPE Facebook, JPE Twitter, and/or local news stations. A media release form will be sent home with each student. Parent permission will be assumed unless specifically denied.



Student Withdrawals/Transfers

If a student must withdraw or transfer from Juban Parc Elementary, a drop form must be completed. This form must be signed by a parent. **We must have a one day notice to complete this form.** Notification may be made through a telephone call, email, or note. All books (textbooks, library books, etc.) must be turned in. Students should attend school on their last day as they must assist in checking in textbooks, library books, etc. and collect any personal materials they may have at school. Outstanding fees must be paid before records can be sent to the receiving school.



Messages

Students will not be called from class to receive telephone calls. Only emergency messages will be delivered to students. Students may not use the telephone to call home for forgotten books, supplies, or any other items. If a student is ill, an office staff member will call for the student.



Toys, Games, Personal Items

Only necessary school items are needed at school. Fidget spinners, cell phones, i-pods, smart watches, toys, games, electronic games, other electronic devices, sunglasses, trading cards, etc. will not be allowed on campus or on buses. These items will be taken away from students. Parents will be required to come to school for these items to be returned. If a teacher requests a certain item to be brought to school, it must be kept in the book sack until the student reaches that classroom. Balloon bouquets and large gifts should not be sent to students at school. They will not be delivered to the student.



Audio and Video Recordings

Audio and video recordings are not allowed at Juban Parc Elementary due to possible violations of FERPA and HIPPA, both of which regulate and protect the right to privacy for adults and minors. Any audio or video recordings at JPE require the prior approval of the Principal. Please note that this policy does not apply to general assemblies, award ceremonies, and other school sponsored events at JPE.



Booksacks



Rolling suitcases are not allowed to be used as booksacks. Booksacks with wheels are allowed but must have shoulder straps as well. These booksacks must be carried on the back and may not be rolled in the hallways or on buses. Booksacks must be small enough to fit in the laps of bus riders and may not take up an extra bus seat.



Lost and Found

Please stamp, write, or sew your child's name or initials into their coats, sweaters, sweatshirts, etc. that they wear to school. The school will hold lost clothing for a reasonable length of time after which it will be given to a charitable organization. You may come and look over the collection at any time. Please check with the office for the area where lost items are kept.

Make-Up Work



Requests for make-up work will be honored for students missing more than one day of school. Homework requests must be made no later than 8:30 a.m. and must be picked up the same day. Please call to request assignments before coming to pick them up. Teachers will need some time to get these assignments together. **If you request assignments, please come by to pick them up.** When a student returns to school, they are allowed the corresponding number of days absent to complete make-up work. Counting of days allowed begins on the student's first day back at school.



Parent/Teacher Conferences

We encourage parents to have an open line of communication with their child's teacher. Parents and teachers must work together as a team to provide the best education for every student. Conferences are held during the school's planning time at 7:50a.m. each day except on the teacher's duty day. If you are unavailable at this time please contact your child's teacher to setup an alternate time. As a courtesy to the teacher and to keep instruction time from being disrupted, we request a prior appointment be made for any conference. Conferences can be made by emailing your child's teacher, sending a note, or calling the office.



Financial

Livingston Parish now utilizes the Envision Payment Solutions to recover all returned checks. All returned items are subject to electronic re-deposit without further notice. A \$25.00 Louisiana state authorized collection fee will be assessed on all returned checks and may be drafted from your account electronically. All checks should be payable to JPE. Please make sure your current address, 2 telephone numbers, and driver's license number are included on each.

All fees must be paid with a **separate check** for each student, as well as, a separate check for lunch money, supply fee, yearbooks, etc., as each account is kept separately. If you choose to send cash, **the exact amount is required**. Online payments are recommended.

All money sent to school with students must be put in an envelope, with the following information written on the outside: student's name, homeroom teacher, the amount and fees being paid. ****If you have any unresolved NSF checks, the school will accept only money orders until it is resolved.**

Online Payments are required for all fees and miscellaneous items.



Cafeteria Information

If your child is allergic to any type food, a doctor's excuse must be provided to the office and cafeteria. When that food is served, the cafeteria staff will substitute the item with a different food. This can only be done if a doctor's note is presented. ***This must be updated yearly.***

Breakfast

Breakfast is served daily for students from 7:50 a.m. until 8:10 a.m. Students must be in the cafeteria no later than 8:10 a.m. if they choose to eat breakfast. Students arriving after 8:10 will not be allowed to eat.

Lunch

Lunch is served daily for students from 10:45 a.m. until 12:30 p.m. Students may also bring their lunch. Carbonated beverages, glass bottles or canned containers are not allowed in the cafeteria. Lunches brought in to students (Wendy's, McDonald's, Taco Bell, etc.) are not allowed. **The cafeteria manager can be contacted at 665-8617.**

Extra Items

Extra items will be available for purchase each day. Each of these items must be paid for at the time of service. They cannot be charged. More information will be provided by our cafeteria staff. No cash should be brought to school. All items can be paid for through My School Bucks. Students who do not have a balance in their account may not purchase extra items.



STUDENT COMPUTER ACCESS AND USE

LPPS Acceptable Use Summary

In our continued efforts to comply with the Children's Internet Protection Act, Livingston Parish Public Schools has adopted and will enforce policies and procedures to protect our students. The policies: IFBGA Computer Access and Use and JCDAF - Bullying, Cyber bullying, Intimidation along with other district policies are available to the public at the school or district administrative office.

Acceptable use of the internet and other network resources include but not limited to:

- A. No access by minors of inappropriate matter
- B. No access of social networking, or gaming sites
- C. No use of outside electronic mail, chat rooms, and any other forms of direct communication by students
- D. No inappropriate network behavior including cyber-bullying
- E. Any knowledge of prohibited behavior or access of prohibited sites must be reported immediately
- F. Students are not allowed to install any software on LPPS computers or networks
- G. No revealing personal information.
- H. No illegal activities such as:
 - a. Hacking, Vandalism and unauthorized access.
 - b. Password abuse
 - c. Inappropriate Language
 - d. Trespassing in others' folders
 - e. Damaging computers or networks
 - f. Disabling or modifying LPPS security settings in order to bypass filtering/monitoring to gain unauthorized access to sites or files
 - g. Violating Copyright laws
 - h. Spreading viruses
 - i. Using the network for commercial, illegal or violent purposes

Penalties:

Any user violating these provisions, applicable state and federal laws, and district rules shall be subject to loss of network privileges and any other system disciplinary options, including criminal prosecution.

Procedures that have been adopted to enforce the policies include:

- A. Principals will discuss CIPA and Acceptable Use with the staff to explain their responsibilities. Teachers sign a form with the items discussed and their responsibilities listed.
- B. Teachers will disseminate the information to students. As documentation of discussion, students in grades 3 and above must sign a statement that they have been informed of and understand their responsibilities as network users. This form also contains a list of items discussed.
- C. LPPS also maintains a robust software platform that filters inappropriate material and blocks its access for all users. This software scans emails and internet sites for key words and identifiers. The district reviews filtering reports and internet use regularly to insure protection for students and appropriate use by staff.**
- D. All photos of students on school websites will be unidentified unless a permission form has been completed.
- E. It is the responsibility of the parent to go to the school in person and sign a form if you want to:
 - a. Deny your student access to the internet.
 - b. Deny permission for your student's work to be published on classroom web sites.
 - c. Deny permission for your student's unidentified photos to be published on classroom web sites.



STUDENT DRESS CODE



We strongly encourage Juban Parc Elementary students to dress for success! Appropriate dress is required at all times. The Livingston Parish School Board is responsible for achieving a system wide dress code for appearance and dress among students that will promote the best atmosphere for teaching and learning. **Please refer to the Livingston Parish School Board Policy for specifications.**



STUDENT DRESS CODE

No student's appearance, including but not limited to his/her attire, shall be considered proper and acceptable for school if it distracts from, or in any way disrupts, the educational process. The Livingston Parish School Board is responsible for achieving a system wide dress code for appearance and dress among students that will promote the best atmosphere for teaching and learning.

DRESS AND PERSONAL GROOMING

It is the responsibility of each student to use good judgment regarding appearance and attire. Cleanliness shall be a basic consideration. Any complaint concerning a student's dress and appearance shall be addressed by the particular school's administration. The principal of the particular school shall make the final decision as to what is considered proper attire and appearance. In the event that health and medical considerations for a particular student require an exception to the Dress Code, the principal of the particular school shall determine that exception and make his/her faculty and staff aware of the exception.

The following guidelines have been established regarding all student's dress and appearance:

1. Styles of dress and grooming never should be such that they represent a collective or individual protest.
2. Appropriate footwear must be worn to school (no shower shoes, flip-flops).
3. Caps, hats, unprescribed glasses are not permitted.
4. Patches, decorations, slogans, symbols, tags, marks, or advertisements are prohibited. (Examples: beer, cigarettes, drugs, obscene suggestions, sexual connotations, political, etc.)

5. Earrings are allowed for students provided they are not a safety concern or a distraction on campus.
6. Piercings, other than ears, are not permitted. Clear (concise stud only) pierce hole fillers are allowed for nose rings.
7. Jewelry, including earrings, worn during the school day should be a size and dimension that is not a safety concern or a distraction on campus.
8. Hair should be neat, clean, and out of the student's eyes. Students should have natural hair color. Extreme unnatural colors are not allowed. Sculptured hair styles that include pictures, symbols, letters, numbers, or hair curlers, rollers or excessively teased will not be permitted. Principals have discretion if a hairstyle including accessories interferes with learning.
9. Neatly groomed facial hair is acceptable, including mustaches, beards and goatees.
10. Tattoos that are vulgar, obscene, political, offensive or otherwise disruptive to the school environment are not permitted and must be covered at all times.
11. Foundation garments must be worn.
12. Dress during any period where uniforms are not required, such as special event days, or for transferring students, shall be consistent with the intent and spirit of the *School Uniform Dress Code*.

SCHOOL UNIFORM DRESS CODE

The School Board is permitted by state law to adopt dress codes mandating the use of school uniforms. The purpose of the School Uniform Dress Code shall be to provide additional opportunities for increased school safety; to encourage students to experience a greater sense of school identity and belonging; to encourage an improvement in student behavior; and to encourage a high level of program participation.

Grades Pre-Kindergarten - 12:

Note: A color chart for skirts/shorts/slacks/skorts will be displayed to clarify the color range of Khaki.

Shirt:

- Solid color: Navy blue or white.
- Polo: (golf-boxed, hemmed) two, three or four buttons at the top front with collar (Short or Long sleeves) - Elementary students shall be encouraged to tuck in shirts. Middle/Junior High and High school students shall be required to tuck in shirts.
- Oxford/dress shirt (short or long sleeves) Elementary students shall be encouraged to

tuck in shirts. Middle/Junior High and High school students shall be required to tuck in shirts.

- Designs, emblems, insignias, monograms and logos are prohibited.
- Under-shirts and t-shirts, if worn must be white, gray or black and can only be worn underneath the standard uniform.
- If applicable, school issued spirit shirt may be worn in place of the uniform polo on designated day set by the principal. Shall not exceed one time per week.

Pants, Skirts, Shorts, Skorts, Jumpers:

- Solid color: Khaki
- No jean, knit, jegging, stretch, cargo, capri, or cropped styles.
- Appropriate fit: not too loose, not too tight; no sagging.
- Elementary students may have elastic waist pants with or without belt loops (belts are optional, but encouraged).
- Middle/junior/high school students' pants must have belt loops and a belt is mandatory.
- Must be worn at waistline,
- Skirts should be to top of kneecap.
- Jumpers should be to top of kneecap; not allowed for 9-12.
- Shorts/Skorts: Top of knee to four (4) inches above knee; length cannot be below the knees; length can be cuffed or not cuffed,
- The only logos allowed should be the manufacturer's label.
- All bottoms must be hemmed.

Belts:

- PK-5: Belts are not required, but encouraged.
- Grades 6-12: Belt required with clothing designed with belt loops, any color, no inappropriate logos or slogans. Belts are to be worn correctly and buckles are not to be excessive size or offensive in design. Studs and spikes are prohibited.

Socks/ Hose/Tights:

If worn...

- Socks may not have inappropriate or offensive wording or images. Socks above the knee are prohibited.
- Tights/Leggings solid color black, gray, navy blue or white (May only be worn under skirts/dresses/jumpers). Tights must be full length reaching the ankle.

Pullovers:

- Solid Navy blue or White (¾ zip, crew, hoodies, sweaters) are allowed. A pullover cannot be worn in place of shirt nor be so large that it conceals a student's bottom garment. Designs, emblems, insignias, monograms and logos are prohibited
- Any spirit pullover purchased from the school or a vendor with the school name or logo is acceptable.

Shoes:

- Closed-toe and closed-heel shoes are mandatory (tennis shoes, dress shoes, casual shoes or slip-on shoes or boots).
- Footwear shall not extend above the knee.
- Shoes shall be properly tied or strapped, if applicable.

Coats:

- Coat/jacket/sweater may be worn as long as the uniform shirt collar is revealed under the coat/jacket/sweater (trench coats are prohibited)
- Vests/jackets/sweaters/coats that zip/button/snap from top to bottom may be any color and with hood.

In schools with multiple grade levels, the principal shall be given the opportunity to determine where the breaks would be allowed on these issues (Example: K-12 Maurepas – the principal would have the opportunity to decide where the break would be to determine elementary, middle/junior high, and high school to best adapt to that school’s structure.)

By purchasing from an approved vendor, parents will be certain the uniform will be in compliance. The acceptable color is the traditional khaki. The lighter stone color is not acceptable. The dark chocolate brown color and the dark green color are also not acceptable. If there is any doubt about a purchase regarding style and/or color, check with your school or visit an approved vendor.

APPROVED VENDORS FOR LIVINGSTON PARISH SCHOOL UNIFORMS

***This list will be updated periodically and posted on the School Board website at <http://www.lpsb.org>.*

ACADEMY SPORTS (JUBAN) 9997 Crossing Way #800, Denham Springs, LA 70726 (225) 271-3600	ACADEMY SPORTS 8464 Airline Hwy. Baton Rouge, LA 70815 (225) 928-3131	Academy Sports 10808 Industriplex Blvd Baton Rouge, LA
SCHOOL DAYS UNIFORMS & SUPPLIES 8490 Florida Blvd Walker, LA 70785 (225) 665-7989	SPORT-N-CENTER 205 South Range Avenue Denham Springs, LA 70726 (225) 664-7386	Watson Walmart 34025 LA Hwy 16 Denham Springs, LA 70706
THE OLD SCHOOL OF HAMMOND 1809 W. Thomas Hammond, LA 70401 985-419-1900 985-419-9505 fax	WAL-MART (Walker) 28270 Walker South Rd. Walker, LA 70785 (225) 667-2335	WAL-MART (Denham Springs) 904 South Range Ave Denham Springs, LA 70726 (225) 665-0270

UNIFORM MART (near St. Theresa School) 910 Airline Hwy. Gonzales, LA (225) 644-2181	Students First School Uniforms 910-868-4101 www.uniformsbysharon.com	WATSON AUTO & HARDWARE 34972 Hwy. 16 Watson, LA 70706 (225) 664-4883 or (225) 664-5020
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Student Compliance With the Uniform Dress Code:

The *School Uniform Dress Code* of Livingston Parish shall strive to achieve full compliance through use of incentives and positive reinforcement measures, and will resort to disciplinary action only when positive measures fail to ensure compliance. In addition, the policy's rationale and benefits of the *School Uniform Dress Code* will be explained and fully understood by the student and his or her family.

The intent of this policy is not to inhibit or prohibit any student who is not in uniform from receiving the education to which he or she is entitled. Also, the intent of this policy is not to suspend or expel a student from class or from school, or lower an academic grade as a result of not complying with the *School Uniform Dress Code*. However, non-compliance shall result in progressive disciplinary action being taken with the student.

No student shall be considered in violation of the School Uniform Dress Code in the following instances:

- A. When administrators allow exceptions to the uniform code for special events. (Ex. Dress-up day, athletes on game days, band, cheer, academic teams, clubs, picture day, band on regular meeting days, etc.)
- B. During the first ten (10) school days after transferring from out of the Parish to Livingston Parish Schools. During this ten (10) day period, appropriate dress (according to School Board Policy) shall be followed.
- C. When a student is on campus outside of normal school hours.

Progressive Disciplinary Action:

Students violating the School Uniform Dress Code shall be disciplined as follows:

1st – 3rd Offense: Notification sent home to parents via student or message to the parent via phone, email, OR automated call.

4th – 6th Offense: After School Detention / Extended Detention (ex. Saturday Clinic) and direct verbal parent/guardian notification per incident.

7th or more offenses: One (1) day out school suspension for each offense due to willful disobedience.

DRESS FOR PHYSICAL EDUCATION:

All secondary students and other students where required by the local school, shall be required to dress out for physical education classes in a standard uniform. Exceptions can be made for religious reasons only, as hereinafter stated.

The standard uniform for physical education classes shall be as follows:

1. Plain tee shirt - school may require white, gray or school colors.
2. Gym shorts - school may require white, gray, black or school colors.
3. Gym shoes - any color.
4. Socks. Socks may not have inappropriate or offensive wording or images.
Socks above the knee are prohibited

Schools may sell uniforms to students as a service, but students shall not be required to buy uniforms from the school. Students shall not be required to purchase new uniforms each year if their present uniforms are in acceptable condition and fit properly.

Students transferring from one school to another shall be permitted to use their present gym suits or other suitable uniforms for a reasonable period of time, until an appropriate uniform can be purchased.

Students shall be required to put their names on their uniforms for identification.

Proper dress in physical education class shall be a factor in determining a student's grade.

A student shall be allowed to dress for physical education class in accordance with his/her religious beliefs, provided that he or she has a written permission or excuse from his/her minister. Should physical education activities of the girls involve indecent exposure, the student shall be allowed to do alternative activities.

BODY ARMOR:

It shall be unlawful and against School Board policy for any student or non-student to

wear or possess on his/her person, at any time, body armor on any School Board property, school transportation, or in a firearm-free zone, with limited exception as enumerated in La. Rev. Stat. Ann. §14:95.9, which includes permitting a student to wear, carry, or possess a backpack on school property or a school bus that has bullet-resistant metal or other material intended to provide protection from weapons or bodily injury. School-sponsored functions shall include, but not be limited to, athletic competitions, dances, parties, or any extracurricular activities.

A firearm-free zone means any area within one thousand feet of any school campus and within a school bus, except as specifically set forth in La. Rev. Stat. Ann. §§14:95.2(C) and 14:95.6(B).

Body armor shall mean bullet-resistant metal or other material intended to provide protection from weapons or bodily injury.

Revised: March, 2021



JPE Spirit Shirts



Each Friday is Spirit shirt day! On this day JPE Spirit shirts may be worn with uniform bottoms. These shirts may be purchased in the office.

Thank you for showing your JPE PRIDE! “It’s a great day to be a JAG!”



JPE Alternate Dress Days

Once a month students have the opportunity to participate in an Alternate Dress Day. On this day, students may wear regular clothes for \$2. Dress code policy still applies on these days. No tank tops

or spaghetti straps are allowed. Shorts may not be any shorter than 4 inches above the knee.

Dresses and skirts must be no shorter than the top of the knee. No leggings will be worn without shorts over them. Each month the money earned from Alternate Dress Day will be

designated to a specific fund. The monthly newsletter will inform parents of the fund for the month.



LIVINGSTON PARISH PUBLIC SCHOOLS

HEALTH RULES

The following guidelines are offered to help you determine when your child should not attend school. Please consider carefully a child's statement of feeling ill.

- **Diarrhea/vomiting:** Students who are vomiting or having diarrhea (2 or more watery stools) will be sent home from school. They will not be allowed to return until they are symptom free for 24 hours from the onset of symptoms.
- **Fever:** Students who have a fever of 100.0 F or higher will be sent home. Students will be readmitted after they have been fever free for 24 hours without the use of fever reducing medications. (ex: Tylenol, Motrin, or Advil).
- **Cold/flu:** Students with severe colds, sore throats, cough or "flu like" symptoms will not be allowed to stay at school. They should stay home for rest and proper attention to their symptoms.
- **Pink Eye:** Symptoms of pink eye such as eye drainage, crusty eyelids, redness on the white part of the eyes, swelling, and itching may indicate pink eye, which is a contagious disease. Children with these symptoms will be sent home and should be seen by a doctor for a diagnosis. A doctor's excuse will be required to return to school. If diagnosed with pink eye, the student must be on treatment for at least 24 hours before he can return to school. Some conjunctivitis may require the student remain at home until all symptoms are resolved.
- **Rash/Lesions:** A student with an undiagnosed rash or lesion will not be allowed to stay at school. Skin rashes or lesions will be considered possibly contagious until a student has seen his physician and has a note that it is ok to return to school.
- **Medication:** If your child needs to take medications for chronic conditions at school please contact your **school nurse**. State law requires a *medication administration form* be completed by the Physician and parent. This includes prescription and over-the-counter medications. If a student is prescribed a new medication, they must remain at home for 12 hours after the first dose to be observed for adverse reactions.
- **Lice:** A student's hair must be free of nits and bugs in order to remain at school. The student will be readmitted to school after the parent has treated the child and *all nits and bugs* are removed. After successful treatment, the parent will need to bring the student to the office to be rechecked for lice by



school personnel before being allowed to stay at school. *It is recommended that parents check their child on a regular basis for signs of head lice.*

- **Immunizations:** Louisiana State Law Statute LA R.S. 17; 170
Students entering school for the first time shall present a completed or up to date immunization record.

All students entering 6th grade AND **11 years old** or any student that is 11 years old (regardless of grade) shall present evidence of age appropriate vaccinations including a Tdap Booster, Meningitis vaccine, and a second varicella (chickenpox).

Students that have not received proper immunizations may not be allowed to come to school if there is an outbreak of a communicable disease at school (Chickenpox, Measles, Pertussis, etc.). By state law, these students must be excluded from the school setting. These absences may not be excused.

Parents of students that are unable to receive their immunizations due to medical, religious, or personal reasons must submit a written *letter of dissent* that has been notarized. If this dissent is due to a medical reason, a written statement from the doctor must be received.
- **Vision/Hearing:** Students vision and hearing are screened by the school nurse in Pre-K, Kindergarten, 1st, 3rd, 5th, 7th & 9th grades and from parent or teacher referrals. If a problem is detected notes will be sent home to the parent referring them to their physician for a more complete evaluation.
- **Scoliosis:** Students are screened in 6th grade for curvature of the spine. If signs are seen, students will be sent home with a letter referring them to their physician for a more complete evaluation.
- **Medical Conditions:** If your child has a chronic medical condition, contact the school nurse ***annually***. Some examples of chronic medical conditions are: Seizures/Epilepsy, diabetes, asthma, celiac disease, severe allergic reactions to insects or food that require use of an EpiPen or Benadryl during the school day. A ***SPECIAL DIET ORDER*** form is required ***annually*** from a physician if your child has specific food allergies.
- **Post Surgery or Hospitalization:** If your child is hospitalized or has surgery he/she must return with a note from the Physician allowing him/her to return to school. Any restrictions must be noted on the return to school form.

If you have any questions or concerns, you may call Jennifer Wilkinson, RN School Nurse Coordinator at (225)686-4368 or contact the school nurse at your child's school.

In order for proper care to be provided at school, it is the parent's responsibility to notify the School Nurse with any medical conditions or needs your child may have or any changes to their medical conditions during the school year.





School Wide Positive Behavior Plan



Join Together with Self-Control
Act Safely
Give Respect
Show Responsibility

For effective student learning at Juban Parc Elementary, a school wide positive behavior plan called “JAGS” is utilized. This plan is designed to encourage and reward students engaging in positive behavior by following school wide and classroom expectations and routines. Proper student conduct is the responsibility of students and parents. Juban Parc Elementary students are expected to behave in an appropriate manner at all times. It is the responsibility of school personnel to assure that a student’s behavior does not interfere with the learning of other students. Please review this plan with your student.

All students will be given a behavior folder or planner that will be taken to each class they attend. “Marks” will be recorded on the folder/planner for misbehavior. The folder/planner will be sent home daily indicating the student’s behavior for that day. **A guardian must sign/initial the folder/planner each day.** Students will be responsible for bringing the folder/planner home and returning it to school. This system will keep communication open between parents and teachers in regards to behavior.

Students will be rewarded for following school-wide expectations. Students meeting the requirements of the “JAGS” program will be rewarded with JAGFEST celebrations during the school year. To attend JAGJEST, students must follow expectations at least 80% of the time. The number of “checks” the student must earn, based on the number of school days, will be announced at the beginning of each JAGFEST period. **If a student is ABSENT, they cannot earn their “check” for that day.** A wild card can be given to a student in each homeroom for any reason for each party. Students can only receive a “wild card” once during the school year.

Students will also be rewarded by receiving JAG JEWELS. JAG JEWELS are spontaneously given to students following school-wide expectations. Students can use their JAG JEWELS to purchase items on the JAG MART CART at designated times. **Parents are needed to assist by volunteering during JAGFEST celebrations.**

A progressive discipline chart, or “step plan,” for each student will be maintained by the student’s teacher. **(Students receiving any type of major discipline referral, including bus referrals, will automatically lose the privilege of attending any reward activities for that period of time, i.e. JAGFEST).** Recess detention, parent/teacher conferences, office referrals, and out of school suspensions are all steps in this plan. **Please remember that some offenses will result in an automatic referral to the office warranting a suspension.**

As a parent, you can be part of our school-wide positive behavior plan by reading and discussing these expectations with your child and make sure that he or she understands them. Encourage your child daily to make good choices, to be positive, and to always do their best.

Sample Behavior Calendar for K through 2nd Grade

White = No Problems

Green = warning

Yellow = loss of Jagfest check

Red = Recess detention with Assignment; documented on 9-Step plan

Purple = Phone Call to Parent; documented on 9-step plan
































* Severe offenses will result in immediate office referral.

Please sign or initial daily.

Check=White or Green

OFFENSES:		LOCATIONS:	
A – Disruption	E – Willful disobedience	1 – Classroom	5 – Computer Lab
B – Out of Seat	F –Other	2 – Hallway	6 – Lunchroom
C – Hands, feet & objects to self		3 – Recess	7 – PE
D – Disrespect		4 – Restroom	8 – Library

You must earn 24 checks to attend Jagfest. 2 or more offenses means no check for the day. Please sign or initial daily.

		August 8  Free Day	9  Free Day	10 
13 	14 	15 	16 	17 
20 	21 	22 	23 	24 
27 	28 	29 	30 	31 
September 3 <div style="border: 1px solid black; padding: 2px; display: inline-block;">No School</div>	4 	5 	6 <div style="border: 1px solid black; padding: 2px; display: inline-block;">No School</div>	7 
10 	11 	12 	13 	14 
17 	18 	19 	20 	21  JagFest # of checks _____

Sample for 3rd to 5th Grade Students' Behavior Calendar

You must earn 24 checks to attend Jagfest. 2 or more offenses means no check for the day. Please sign or initial daily.

Monday	Tuesday	Wednesday	Thursday	Friday
		August 8	9	10
		1 2 3 4	1 2 3 4	1 2 3 4
		<div style="border: 1px solid black; padding: 5px; width: 80px; margin: auto;"> Free Day </div>	<div style="border: 1px solid black; padding: 5px; width: 80px; margin: auto;"> Free Day </div>	
13	14	15	16	17
1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
20	21	22	23	24
1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
27	28	29	30	31
1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
September 3	4	5	6	7
No School	1 2 3 4	1 2 3 4	No School	1 2 3 4
10	11	12	13	14
1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
17	18	19	20	21
1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
				JAG Fest!!!! # of Checks _____

Step Plan Discipline Chart

Every child deserves to learn in a safe and secure environment. When a student disruption/behavior occurs, we will contact parents through the behavior sheet/planner. If behavior is ongoing, we work with families to find the proper incentives/consequences to maintain proper behavior during school. We also offer supports for behavior as needed. Please review this plan with your student(s) so that everyone understands the process of maintaining a safe and engaging learning environment for all.

Steps 1 – 3: Handled by teacher in the classroom and result for 3 marks or more in one day. If there is a major behavior (cursing, fighting, disrespecting authority), student will be sent to the office with an automatic referral.

1st offense: Recess Detention with written assignment which must be signed by the parent.

2nd offense: Recess Detention with written assignment which must be signed by the parent.

3rd offense: Recess Detention with written assignment which must be signed by the parent. Parent MUST come in for a conference.

Steps 4 – 5: Handled by administration and counselor as needed.

4th offense: Recess Detention with written assignment which must be signed by parent AND conference with Administration. Parent Phone Call made by administration.

5th offense: Recess Detention with written assignment which must be signed by the parent. Conference with Administration, Parent, Teacher, and Counselor. Tier II Behavior Interventions are put in place for significant behavior concerns.

Steps 6 and further: Discipline referral recorded in Powerschool and major consequence given (administration discretion). *Such as: After School Detention, Corporal Punishment, Suspension, Expulsion
6th Offense: Office visit/consequence at administration's discretion

7th offense: Office visit/consequence at administration's discretion

8th offense: Office visit/consequence at administration's discretion/
****Parent must meet with the RKM Social Worker to discuss behavior and Tier III Interventions.**

9th offense: Office Referral Office visit/consequence at administration's discretion
***SBLC Meeting MUST be scheduled.**



LPPS

Family Resource Center

..... *A loaning library*

“A family is a child’s first and most important teacher.”

Services Offered:

- Certified teacher on staff to assist in making loan selections
- Skill based worksheet station
- Special needs information
- Free monthly workshops
- List of tutors for hire
- Educational materials for loan

The Family Resource Center is a loaning library open to parents with children enrolled in Livingston Parish Public Schools. Our goal is to provide resources to parents that will assist families with their child’s educational needs.

Hours of Operation

Tuesday 1:00 p.m.-7:00 p.m.
Wednesday 9:00 a.m.-3:00 p.m.
Thursday 9:00 a.m.-7:00 p.m.

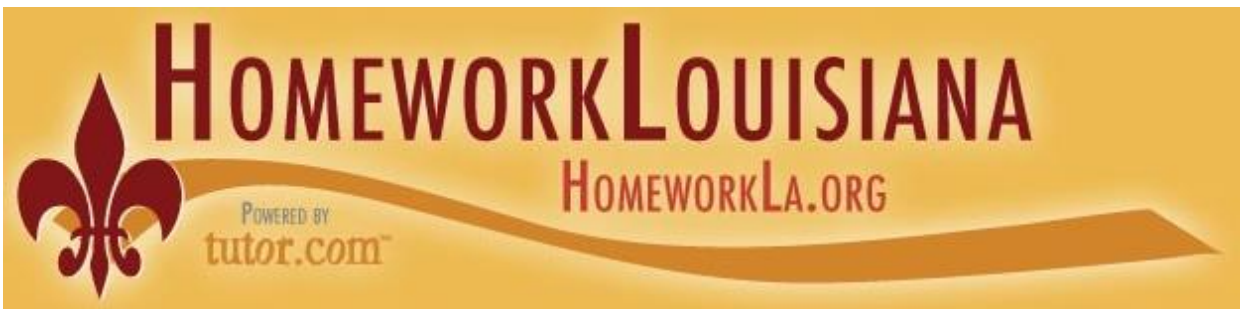


Phone: (225)667-1098

The Literacy and Technology Center
9261 Florida Blvd. Room 142 B
Walker, LA 70785

visit lpsb.org for monthly workshop announcements
You can find us under the PARENT tab





Free Online Tutoring

Whether you need help with Math homework, an English paper, or preparing for a test, HomeworkLouisiana can help!

HomeworkLouisiana offers **FREE** online tutoring and academic resources from Tutor.com for Louisiana residents from kindergarten students through adult learners. Get help in math, science, social studies or English from a **live tutor**. The services can be accessed from a Louisiana public library, from your home computer or from your mobile device.

Please visit www.homeworkla.org for assistance!

ONLINE ENROLLMENT VOLUNTARY STUDENT ACCIDENT INSURANCE

Kids will be kids!

Make sure your child is properly covered against unforeseen accidents.
Purchase Student Accident coverage at your convenience from any computer.
Follow the easy step by step instructions and you're done in minutes!

- Visit us on the web at www.BollingerSchools.com
- Under the *Parents* section click *Purchase Coverage*
- Simply enter the name of your District, Parish, Diocese or School Name and select your state.
- Click *View Insurance Products /Purchase Coverage*.
- From here you can either click on *Buy Online Now* to purchase coverage online with a credit / debit card or
- Click on *Print and Pay by Check* to submit the completed forms and payment by mail.



Access our website at your convenience 24 hours a
day, 7 days a week!

Visit us at:
www.BollingerSchools.com

 **Bollinger Specialty Group**
BOLLINGER, INC., A SUBSIDIARY OF
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Bollinger Specialty Group
200 Jefferson Park • Whippany • NJ • 07981
www.BollingerSchools.com



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K-12 Voluntary Student Accident Insurance

Available Coverage Options

Depending on which program your school provides, some or all of the following voluntary insurance products are available for purchase on a voluntary basis:

- \$500,000 School Time Only Student Accident Insurance
- \$500,000 Round The Clock – 24 Hour Accident Coverage
- \$10,000 Student Life Insurance
- \$5,000 Student Dental Accident Insurance

Kids will be Kids!

1. Make sure your child is properly covered against unforeseen accidents.
2. Purchase coverage at your convenience from any computer.
3. Follow the easy step by step instructions and you're done in minutes!

These Voluntary Participation Student Accident Insurance Plans offered through your school can be purchased easily online at:

www.BollingerSchools.com



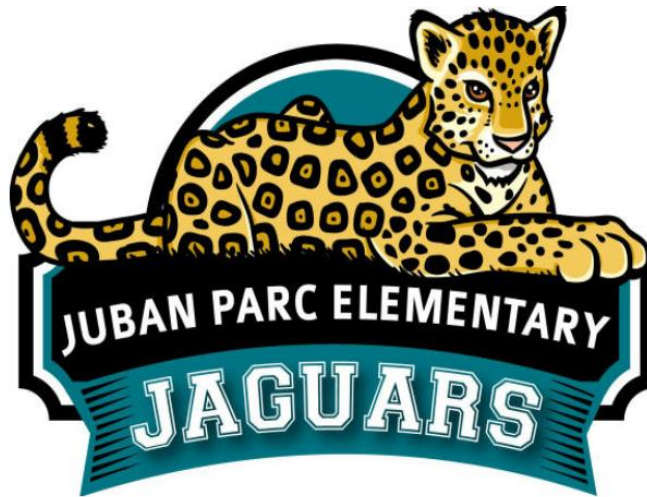
Bollinger Specialty Group

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4/2014GB092491C

Bollinger Specialty Group
115 S Jefferson Rd, Bldg 200
Whippany, NJ 07981

1 800.350.8005
1 973.932.2876
www.BollingerSchools.com



Juban Parc Elementary
12555 Brown Road
Denham Springs, LA 70726

My child, _____, and I have received
and read the 2020-2021 Juban Parc Elementary
Student Handbook.

Student Signature

Parent Signature

****Please sign and return this page to your child's teacher.**

